Eligible dates for hosting your WOW event are **Monday, January 6** through **Friday, January 10**. Please review this information and take the necessary steps to ensure your event gets published in the WOW brochure!

**KEY ITEMS TO NOTE:**

- All events must complete steps 1 and 2 to move forward to step 3. ALL three steps are needed to be considered for the WOW brochure.
- Events should be final submissions, with no changes or edits after being submitted to New Student Connections for the WOW brochure.
- New Student Connections reserves the right to only include events, as well as edit event content, in the WOW brochure that meet the mission of WOW.
- Reserve your space early to allow enough time to complete the event review process by the **November 15th** deadline. Space is limited.

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**1**

**RESERVE YOUR EVENT LOCATION SPACE, STARTING MONDAY, OCTOBER 21**.*

Please follow the individual location’s event space request process, and indicate it is a WOW event. *Residential space will not be available to reserve until November 1st.

**2**

**COMPLETE THE EVENT REVIEW PROCESS, BY FRIDAY, NOVEMBER 15 @ 5:00 PM**

To be considered for publication in the WOW brochure, events must complete the Event Review process dictated by their location, no later than November 15th.

**3**

**SUBMIT YOUR EVENT ONLINE TO THE WOW BROCHURE:**

[www.newstudent.usf.edu](http://www.newstudent.usf.edu)

Must complete the Event Review Process before submitting event online. Submission for the WOW brochure will begin **Monday, November 4th** and end **Friday, November 15th**.

QUESTIONS? EMAIL WOW@SA.USF.EDU

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NEW STUDENT CONNECTIONS  
813-974-2896 | MSC 3200  
newstudent.usf.edu